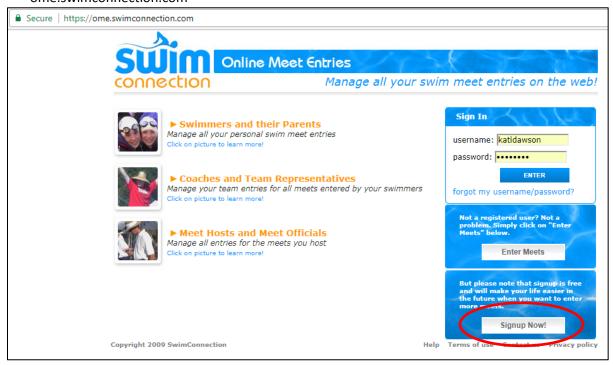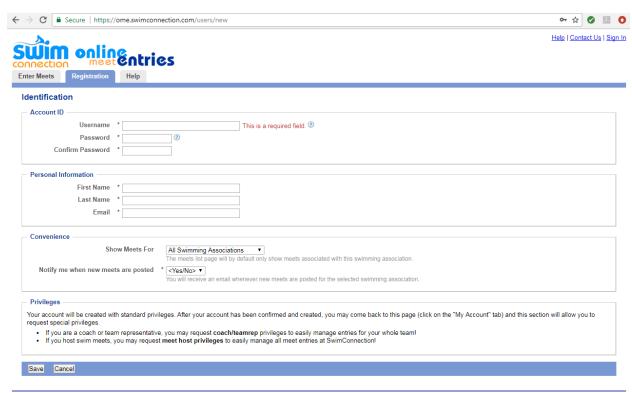# How to Enter a Meet

- Go to the following website:
  ome.swimconnection.com
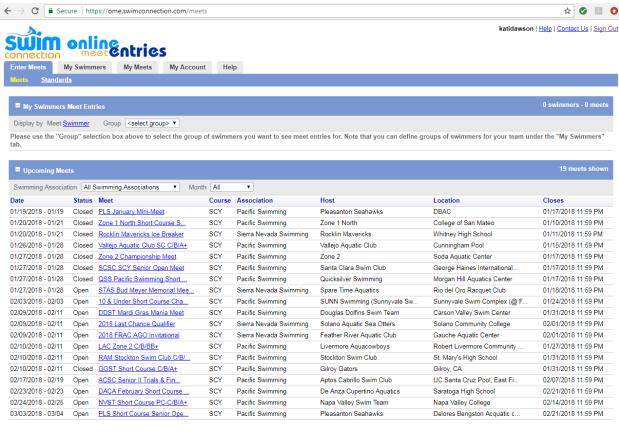

- Press the Signup Now! Button (circled above)

- Fill in the Account ID and Personal Information

- Under Convenience, please choose:
  - **Show Meets For**   All Swimming Associations
  - **Notify me when new meets are posted**   Your choice, but you can always delete the e-mail (I would choose **Yes**)
- Click **Save**
- Get back to the Entries page (shown below).

swim connection online meet entries

Enter Meets | My Swimmers | My Meets | My Account | Help

Meets   Standards

My Swimmers Meet Entries   0 swimmers - 0 meets

Display by Meet Swimmer   Group <select group> ▾

Please use the "Group" selection box above to select the group of swimmers you want to see meet entries for. Note that you can define groups of swimmers for your team under the "My Swimmers" tab.

Upcoming Meets   19 meets shown

Swimming Association All Swimming Associations ▾   Month All ▾

Date	Status	Meet	Course	Association	Host	Location	Closes
01/19/2018 - 01/19	Closed	PLS January Mini-Meet	SCY	Pacific Swimming	Pleasanton Seahawks	DBAC	01/17/2018 11:59 PM
01/20/2018 - 01/21	Closed	Zone 1 North Short Course S...	SCY	Pacific Swimming	Zone 1 North	College of San Mateo	01/10/2018 11:59 PM
01/20/2018 - 01/21	Closed	Rocklin Mavericks Ice Breaker	SCY	Sierra Nevada Swimming	Rocklin Mavericks	Whitney High School	01/11/2018 11:59 PM
01/26/2018 - 01/28	Closed	Vallejo Aquatic Club SC C/B/A+	SCY	Pacific Swimming	Vallejo Aquatic Club	Cunningham Pool	01/15/2018 11:59 PM
01/27/2018 - 01/28	Closed	Zone 2 Championship Meet	SCY	Pacific Swimming	Zone 2	Soda Aquatic Center	01/17/2018 11:59 PM
01/27/2018 - 01/28	Closed	SCSC SCY Senior Open Meet	SCY	Pacific Swimming	Santa Clara Swim Club	George Haines International...	01/17/2018 11:59 PM
01/27/2018 - 01/28	Closed	QSS Pacific Swimming Short ...	SCY	Pacific Swimming	Quicksilver Swimming	Morgan Hill Aquatics Center	01/17/2018 11:59 PM
01/27/2018 - 01/28	Open	STAS Bud Meyer Memorial Mee...	SCY	Sierra Nevada Swimming	Spare Time Aquatics	Rio del Oro Racquet Club	01/18/2018 11:59 PM
02/03/2018 - 02/03	Open	10 & Under Short Course Cha...	SCY	Pacific Swimming	SUNN Swimming (Sunnyvale Sw...	Sunnyvale Swim Complex (@ F...	01/24/2018 11:59 PM
02/09/2018 - 02/11	Open	DDST Mardi Gras Mania Meet	SCY	Pacific Swimming	Douglas Dolfins Swim Team	Carson Valley Swim Center	01/31/2018 11:59 PM
02/09/2018 - 02/11	Open	2018 Last Chance Qualifier	SCY	Sierra Nevada Swimming	Solano Aquatic Sea Otters	Solano Community College	02/01/2018 11:59 PM
02/09/2018 - 02/11	Open	2018 FRAC AGO Invitational	SCY	Sierra Nevada Swimming	Feather River Aquatic Club	Gauche Aquatic Center	02/01/2018 11:59 PM
02/10/2018 - 02/11	Open	LAC Zone 2 C/B/BB+	SCY	Pacific Swimming	Livermore Aquacowboys	Robert Livermore Community ...	01/27/2018 11:59 PM
02/10/2018 - 02/11	Open	RAM Stockton Swim Club C/B/...	SCY	Pacific Swimming	Stockton Swim Club	St. Mary's High School	01/31/2018 11:59 PM
02/10/2018 - 02/11	Closed	GGST Short Course C/B/A+	SCY	Pacific Swimming	Gilroy Gators	Gilroy, CA	01/31/2018 11:59 PM
02/17/2018 - 02/19	Open	ACSC Senior II Trials & Fin...	SCY	Pacific Swimming	Aptos Cabrillo Swim Club	UC Santa Cruz Pool, East Fi...	02/07/2018 11:59 PM
02/23/2018 - 02/23	Open	DACA February Short Course ...	SCY	Pacific Swimming	De Anza Cupertino Aquatics	Saratoga High School	02/21/2018 11:59 PM
02/24/2018 - 02/25	Open	NVST Short Course PC-C/B/A+	SCY	Pacific Swimming	Napa Valley Swim Team	Napa Valley College	02/14/2018 11:59 PM
03/03/2018 - 03/04	Open	PLS Short Course Senior Ope...	SCY	Pacific Swimming	Pleasanton Seahawks	Delores Bengston Acquatic c...	02/21/2018 11:59 PM

- Look for the meet you wish to sign up for
- For this example, look at DDST Mardi Gras Mania Meet
  - The far left column shows the dates of the meet – 02/09/18-02/11
  - The Status tells if the meet is still **Open** for entries or **Closed** to entries
    - A meet can close because it is beyond the entry date or the meet has reached it's entry cap (maximum number of swimmers for that meet or session)
  - Course tells if it is SCY, SCM, or LCM
    - SCY – Short Course Yards – 25 yard pool (like Alf's)
    - SCM – Short Course Meters – 25 meter pool (we don't do these meets)
    - LCM – Long Course Meters – 50 meter pool (Olympic pool length)
  - Association or LSC – we are part of Sierra Nevada, however, we do attend a lot of Pacific Swimming meets.
- Location – tells where the meet is to be held
- Closes – the date the meet will close to entries, unless it meets its capacity of swimmers

- Click on the meet you wish to enter (as shown below)

| 02/09/2018 - 02/11 | Open | DDST Mardi Gras Mania Meet | SCY | Pacific Swimming | Douglas Dolfins Swim Team | Carson Valley Swim Center | 01/31/2018 11:59 PM |

Meet Screen:

1. Click on **Meet Sheet** (above) – very important … it tells you a lot about the meet (will go over later)
2. Notice the various sessions and times.
3. Click on **online meet entry** button

1. Click on **Enter Swimmer** (lower left hand corner)
2. Choose **Registration Number**

3. Swimming Association: **Sierra Nevada Swimming**

4. Registration No: mmddyyFFFMLLLL
    a. mm – 2 number birthday month
    b. dd – 2 number birthday day
    c. yy – 2 number birthday year
    d. FFF – First 3 letters of first name
    e. M – Middle Initial or * if your swimmer doesn't have a middle name
    f. LLLL – First 4 letters of last name

    This is your USA Swimming ID that you will use to enter all meets!

5. Click **Enter**
6. If it finds your swimmer, you will get an entry screen similar to the one below. It will be different for different ages. (If it doesn't find your swimmer, please skip to #9)

7. Enter **NT** for the events you wish to enter or click "Best" and it will enter a NT for you. The meet sheet will tell you the maximum number of events that can be entered per day and the maximum that can be entered for the entire meet. Some meets/events won't allow NT – talk to your coach.
8. When done, press **Save** (now skip to #19)

9. If your swimmer was not found, please notify me (billing@sparkspiranhasaquatics.com).
10. Instead of entering in the registration number by hand, please choose the blue link labeled **Enter all info manually**

11. Swimming Association: **Sierra Nevada Swimming**
12. Registration No: (enter what you entered in #4 – mmddyyFFFMLLLL
13. Select the box **Pending**
14. Enter First Name, Initial, Last Name
15. Enter birthdate and then Gender
16. Team Code: **SPKS – SPARKS PIRANHAS SWIM TEAM** (this is very important!)
17. *If your swimmer is coming from another swim team* (not Silver Bear), please select the **Unattached** box
18. Click **Save** (go through #6 thru #8.)

19. Your screen will look similar to the one below. It lists the swimmer as well as the events.
20. If you have another swimmer to enter, press on **Enter Swimmer** before going to the Payment Page.

21. Be sure to click **Go to Payment Page** – you may come back later, however, if the meet closes, those sessions won't be open to pay for anymore. (This has happened to me!)

swim connection **online** meet **entries**

| Enter Meets | My Swimmers | My Meets | My Account | Help |

Meets   Standards

Meets > DDST Mardi Gras Mania Meet > Entries Summary > Payment

| **Billing Information** | | |

DAWSON, ERIN A   F   14   091303ERIADAWS   SN-SPKS

	Splash Fee:	$9.00
	8 events @ $4.00	$32.00
	Swimmer's Total:	$41.00
TOTAL		
	Entry Fees:	$41.00
	Service Fee:	$3.05
	Total:	$44.05

| **Payment Information** | | |

Email joyfulheartwithlove@gmail.com

☐ I have read and agree to the terms and conditions as described in the Meet Sheet. I UNDERSTAND THAT ALL TRANSACTIONS ARE FINAL AND THAT NO REFUNDS WILL BE GIVEN. If the swim meet is cancelled, SwimConnection will reimburse all entry fees less the Internet Processing fees.

| Submit Payment | More Entries |

22. The meet sheet will tell what the splash fee and per event fee is for each meet. Sparks Piranhas will bill the Meet Travel Fee on your monthly invoice. This is charged if the swimmer is entered into the meet, whether they attend or not.
23. Enter your e-mail address and click on the box for **I have read …**
24. Click **Submit Payment** and follow the prompts.
25. An e-mail will be sent to you with the meet enteries and another one with the billing information.
26. Your swimmer(s) is now entered into the meet! Congratulations!

I hope this help! If you have any questions or find anything I missed, please let me know!

Thank you!

Kati Dawson
communications@sparkspiranhasaquatics.com